

Dear Parents,

I hope this message finds you well. I am sending this communication to express my concern over the absenteeism of students, especially on the day of reopening after the recent mid-term break.

While, in the past, almost all our students used to report to school on reopening days, the number of students who were absent this time without prior intimation or approval, and for reasons unrelated to health, was unusually high. I am worried that such absences disrupt the continuity of the teaching-learning process and reflect a lack of discipline and responsibility on the part of students and/or parents. The school holidays are shared with parents through the 'Handbook' at the beginning of the academic year to enable advance planning. The 'Handbook' also clearly outlines the school's policy on student attendance and the requirement for compulsory reporting on reopening days.

I urge all parents to ensure their children attend school regularly, particularly on reopening days, unless there are unavoidable circumstances. In the event of illness or emergencies, please inform the school promptly so that appropriate measures can be taken. Please note that absences without prior approval or a valid reason will be taken seriously, and repeated instances may result in students being ineligible to appear for their Final Assessment or promotion due to inadequate attendance.

Furthermore, students with unauthorised or unreported absences will be excluded from participating in school events and programs.

In cases where we observe a persistent lack of respect and adherence to the school's attendance policy the school may also consider withdrawing the admission given to such student/s.

I request all the parents to join the school in instilling in our children a sense of responsibility, commitment and accountability by emphasizing the importance of regular attendance.

Thank you for your cooperation and understanding.

Warm regards,



Mathew K G  
(Principal)

