

12<sup>th</sup> June 2021

Dear Parents,

Greetings from Excel Public School!

I hope this communication finds you all in the best of your health and well-being.

This is to inform you that the new academic session for the various classes would commence (online) as per the schedule given below:

<b>Classes</b>	<b>Start Date</b>	<b>Duration</b>	<b>Platform</b>
Grade 5, 6 & 7	1 <sup>st</sup> July (Thu)	4 hrs/day	MS Teams
Grade 3&4	5 <sup>th</sup> July (Mon)	3 hrs/day	MS Teams
Grade 1& 2	5 <sup>th</sup> July (Mon)	2 hrs/day	Zoom
Kindergarten	5 <sup>th</sup> July (Mon)	1 hr/day	Zoom

### Highlights

- Classes will be held FIVE days a week (Monday to Friday).
- The details, including the class timings and timetable will be shared in individual Whatsapp broadcast groups, which will be created by the Class Teachers, for regular and smooth communication between home and school.
- Class strength will be restricted to 15 students per class in Kindergarten and Class 1 & 2 and 30 students per class from Class 3 and above.
- Daily updates shall be shared with the parents regarding the various tasks and assignments given to students, through the broadcast groups.
- Arrangements for notebook correction at regular intervals will be made.
- In addition to the core subjects, there will be sessions for Computer Science, Life Skills, Art/Craft, PE/Yoga, Music etc.
- Students of Classes 5 and above will be provided separate MS Teams log-in credentials to join the online classes from the school LMS. This is to ensure safety from uninvited attendees and interruptions.

There is a delay in the supply of text/note books, caused by the lockdown. The schedule for the distribution of the same shall be communicated, once we receive the materials.

The proposed Fee structure for the Academic Year 2021-22 has already been shared with the parents. **I request all the parents to pay at least a part of the Annual Fee, if not in full, before the commencement of the new academic session.**

Those who are yet to pay the Annual Fee for 2020-21 in full are requested to pay the same, after deducting the percentage of fees waived off, together with the current year's Fees.

Parents with serious financial difficulties, and those who need additional time to make the payment may feel free to meet/contact the undersigned. This is important for us to finalize the list of students for each class, as there has neither been payment of fees nor communication from some parents.

Those parents who are yet to receive the Assessment Reports of their ward/s for 2020-21 are requested to contact the respective DHM.

Wishing all our students a happy, safe, engaging and productive academic year ahead.

Let's all stay safe and healthy.

Regards,



**Mathew K G**  
(Director- Academics)



**Maya Joby**  
(Headmistress)