

Dear Parents,

As already informed to you, please find below the date, time and place of issue of Text/Note Books and Uniform. The time of issue will be between 9:30 am to 1:00 pm and 2:00 pm to 3:30 pm. Please note that counters shall remain closed for Lunch Break from 1:00 pm to 2:00 pm)

<u>Date</u>	<u>Class</u>	<u>Location</u>
23 <sup>rd</sup> May 2022 (Monday)	Classes 3 & 4	EPS, Koorgalli Campus
24 <sup>th</sup> May 2022 (Tuesday)	Classes 5 & 6	
25 <sup>th</sup> May 2022 (Wednesday)	Classes 7 & 8	
26 <sup>th</sup> May 2022 (Thursday)	Classes 9 & 10	
27 <sup>th</sup> May 2022 (Friday)	Classes 11 & 12	
30 <sup>th</sup> May 2022 (Monday)	Pre KG, LKG & UKG	EPS Koorgalli Campus
31 <sup>st</sup> May 2022 (Tuesday)	Classes 1 & 2	

Note:

1. Payment of Annual Fees, as per the details already shared through the circular is mandatory for issuing text/note books, uniform and other materials.
2. If you are yet to register and make the payment towards School Transport and Lunch facilities, and wish to avail the same, you will have to complete it on or before 25<sup>th</sup> May. We WILL NOT be able to entertain requests for any addition beyond this date.
3. We have already communicated the changes in the date of commencement of classes for Grade 1 and 2 (6<sup>th</sup> June) and Kindergarten (13<sup>th</sup> June). The issue of text books and uniform for the students of these classes will be held, as per the original schedule, at Koorgalli Campus, instead of Hootagalli Campus.
4. Materials will be given ONLY to parents, or persons authorised (through a letter/mail addressed to the Principal). Those who are not able to come on the scheduled dates may inform the same to the School Office and seek an alternate date to complete the formalities, before the reopening of the school.
5. It is advisable to bring your ward during your visit to verify and try the new uniform for its size and fitting.
6. If you wish to apply for School Uniform Sweater/ new school bag, order for the same may be placed on the day of your visit.
7. You may get in touch with the School Office for any further support and assistance in this regard.

Best Regards,



Mathew K G  
(Principal)



20<sup>th</sup> May 2022